

## SAMPLE RESUME VERSION 1

(Please note: Sample resumes are for reference only and should not be copied.)

### Name

Street, City, State, Zip

Phone, Email

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### Objective:

To obtain a **Student Teaching** position in a **Secondary Math** classroom.

### Education:

**B.A., State University of New York at Potsdam (SUNY)**, Potsdam NY Anticipated May 2011

Major: Adolescent Education with Middle School Extension

Overall GPA: 3.66

**A.A.S., Genesee Community College (GCC)**, Batavia NY May 2008

Major: Liberal Arts and Science - Teacher Education Transfer

Overall GPA: 3.87

### Certification:

- New York State Initial Teaching Certification, Mathematics Education 7–12 with 5–6 Extension Anticipated May 2011
- Ontario Teaching Certification, Mathematics Education 7–12 Anticipated May 2011
- New York State Coaching Certification Dec. 2010
- Standard First Aid and CPR-C Dec. 2010

### Honors:

- Pi Mu Epsilon, 2010
- Phi-Theta Kappa, 2007
- President's List (4 semesters)
- Dean's List (1 semester)
- State University of New York Athletic Conference Commissioner's Academic List, 2009
- State University of New York Athletic Conference Academic Team, 2009
- Kaminna Allen Scholarship, 2006

### Teaching Related Experience:

**Student Teacher**, Potsdam High School, Potsdam Central School, Potsdam, NY Jan. – Mar. 2011

- Completed eight-week student teaching placement in 10<sup>th</sup> grade math classroom
- Taught algebra and trigonometry to 40 students daily monitoring student understanding of concepts
- Worked with teacher on developing lessons and assignments for classes and math labs

**Practicum Participant**, Hugh C. Williams High School, Canton Central School, Canton, NY Sept. – Nov. 2010

- Instructed 30 Algebra students in lesson on Completing the Square
- Observed three high school math teachers in various math classes and units
- Gained understanding of diverse ways of teaching students to accommodate individual needs

**Practicum Participant**, St. Lawrence Middle School, Brasher Falls Central School, Brasher Falls, NY Feb. – Apr. 2010

- Instructed 35 grade six students in review lesson for final test
- Created review in game format allowing for competition and fun while fine-tuning math skills

**Practicum Participant**, Parishville-Hopkinton Central School, Parishville, NY Sept. – Nov. 2009

- Tutored 15 math students in resource room
- Worked with students with Individual Education Programs (IEPs) requiring patience and flexibility

**Practicum Participant**, Pavilion Central School, Pavilion, NY Feb. – Apr. 2008

- Observed three math teachers at middle and high school levels and assisted students with homework
- Deepened math ability in all areas

**Participant/Member**, Association of Mathematics Teachers of New York State, Saratoga Springs, NY Nov. 2010

- Attended Association of Mathematics Teachers of New York State conference
- Interacted with members while attending seminars and presentations on Mathematics

**Supporting Experience:**

**Camp Counselor**, Warman Summer Fun Program, Warman, SK, Canada Summers 2009, 2010

- Planned, organized, and taught games and crafts to children ages 2 to 13 for eight weeks
- Oversaw 25 children on field trips every Friday for duration of program
- Made logistical arrangements with facility and bus companies, collected permission slips and money for trips
- Used organizational skills and clear communication skills to maintain positive environment throughout trip

**Assistant Womens Volleyball Coach**, State University at Potsdam, Potsdam, NY Sept. – Dec. 2010

- Assisted with team drills and worked on blocking, transitioning, and approaches techniques
- Maintained clear communication with players and instilled dedication
- Volunteered 10 hours each week

**Assistant Manager**, Subway and Sweet Memories, Warman, SK, Canada Summers 2004 - 2006

- Balanced weekly inventory and money
- Created weekly supply orders
- Oversaw business during Managers absence; utilized leadership and organizational skills
- Earned the respect of fellow employees and Manager

**Teaching Technology Skills:**

- Proficient with Microsoft Office software including; Word, Excel, and PowerPoint
- Skilled with Graphing Calculators and Internet
- Limited use of Fathom, Maple, Geometry Sketchpad, and SMART Board

**Extra-Curricular:**

- Attended Cultivating Healthy Grievors, Society for the Prevention of Teen Suicide, ABC's of Bullying, and State University of New York at Potsdam Research and Learning Fair workshops
- State University of New York at Potsdam Women's Volleyball Team, 2008 – 2010
- Genesee Community College Women's Volleyball Team, 2006 – 2008