



Language Proficiency Report

- If you plan to exchange to a campus in **Puerto Rico**, you must demonstrate Spanish proficiency since your instruction will be in Spanish.
- If you plan to exchange to a **Francophone university in Canada**, you must demonstrate French proficiency since your instruction will in French.
- For **all other NSE member universities, students for whom English** is not their first language must demonstrate English proficiency. Students whose first language is not English, may also be asked to submit TOEFL, IELTS or MELAB scores to their host institutions following placement.

Return This Form To:

Bethany Parker
Coordinator, International Education & Programs
International Education, Sisson Hall
parkerba@potdam.edu

Applicant's Name _____

In compliance with the Family Education Rights and Privacy Act of 1974, the candidate may have access to this evaluation unless access is waived by completing the following statement:

I, _____, waive my right to access this evaluation. _____

Signature

Date

To Be Completed By The Applicant

What is your native language? ___ English ___ French ___ Spanish ___ Other: _____

NSE Campus(es) for which you are applying:

Language of Instruction

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

What courses have you completed, including those in progress, in or related to the language of instruction?

What other experiences have you had in this language? (e.g., lived in the area, spoken at home, read journals/newspapers)

To Be Completed By The Evaluator

I am evaluating the applicant's ability to receive effective classroom instruction in:
 English French Spanish

Language Assessment

1. The following elements are helpful indicators of the applicant's ability to handle classroom instruction in another language. Please check which of these elements were used in your evaluation.

Listening Ability

- None
- Limited to slow, uncomplicated sentences
- Understands simple conversation
- Understands conversation on simple academic topics
- Understands sophisticated discussion of academic topics

Reading Ability

- None
- Limited to simple vocabulary and sentence structure
- Understands everyday topics and non-technical subjects
- Understands materials which contain idioms and specialized terminology
- Understands sophisticated materials, including those in proposed field of study

Speaking Ability

- None
- Able to complete structurally simple, short phrases
- Uses basic grammatical structure, speaking with limited vocabulary
- Uses structural patterns, but not with consistent accuracy; adequate to participate in conversational topics
- Has control over structural patterns; can handle a wide variety of conversational situations

Writing Ability

- None
- Writes simple sentences on conventional topics with some errors in spelling and structure
- Writes on academic topics with few errors in structure and spelling
- Writes with idiomatic ease of expression and feeling for the style of the language

2. How was this evaluation determined?

- Based on knowledge of the applicant's course work in language at this campus.
- Written examination. Date administered _____
- Oral examination. Date administered _____

Linguistic Ability

1. What is your opinion of the applicant's ability to pursue university-level course work in this language?

- Will require considerable training before necessary competence can be attained.
- Will require additional training before beginning the exchange.
- Should be able to manage adequately after a short period of adjustment.
- Should have no difficulty.

2. Please add any additional comments relating to the applicant's linguistic ability.

Name (print) _____

Title _____

Phone _____

e-mail _____

Signature _____

Date _____