

Potsdam ID # \_\_\_\_\_

**SUNY POTSDAM  
STUDENT AUTHORIZATION**

Federal law permits colleges to automatically pay a student's tuition, comprehensive fees (College fee, Student Activity fee, Athletic fee, Health fee, Technology fee, Fitness Center fee, Transcript fee and Career Services fee) and room and board charges, if contracted through the college, with Title IV federal financial aid funds (Pell and Supplemental Educational Opportunity Grants, TEACH Grants, Iraq/Afghanistan Service Grants, Perkins Loans, and Direct Subsidized, Unsubsidized, Graduate PLUS and Parent PLUS Loans). However, with the student's authorization, these funds may also be used to pay a student's other cost-of-attendance charges such as Orientation fee, Counseling Center fees, Key Replacement fee, Mailbox Key Replacement Fee, Housing Termination fee, Library Fines, Residence Life Damages Fee, Graduate Reinstatement fee, Graduate diploma fees, Field Experience fee, Music fee, Concert fee, Emergency Refund Advance, Bear Express, Printing charges, Parking Registration, Parking Decal fee, Parking fines, Transportation fee, Late Payment fees, Add/Drop fees, Accident & Health insurance, Health Insurance Fee, Student Health Clinic Charges, International Student Insurance, Pharmacy Fee, Alumni fee, Springfest Endowment Gift, Applied Music fee, Biology lab fee, Chemistry lab fee, Dance fee, Environmental Studies First Year Interest Group fee, Geology Field Trip fees, Geology lab fee, Studio Art fee, Wilderness Education fee; as well as any outstanding prior term charges which, when summed, are less than or equal to \$200.

I authorize SUNY Potsdam to apply Title IV funds to those other cost-of-attendance charges, as described above, which I incur. I understand that this authorization is valid for one year from the date of signing and that I have the ability to amend or rescind this authorization at any time by submitting a written request to the Financial Aid Office.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Return to the One Stop/Financial Aid Office  
SUNY Potsdam  
44 Pierrepoint Avenue  
Potsdam, NY 13676  
[onestop@potdam.edu](mailto:onestop@potdam.edu)  
Phone: (315) 267-2943; Fax: (315) 267-3067*

*Upload form to our secure file drop location at  
<https://filedrop.potsdam.edu/finaid>*