

To: New tenure track faculty and full-time administrative staff who have relocated to the North Country

From: Mary Dolan, Assistant Vice President for Human Resources

Re: Associated Colleges Relocation Services

SUNY Potsdam and The Associated Colleges of the St. Lawrence Valley wants to support a smooth relocation transition to the North Country for new tenure track faculty, full-time administrative staff, and their families.

A common dilemma in relocating to the North Country is a spouse or partner's search for meaningful employment in our area. To address that dilemma, the Associated Colleges of the St. Lawrence Valley has an agreement with a local employment firm to provide up to four free hours of one-on-one career counseling for those spouses and partners.

This career counseling provided by Personé Staffing is tailored to fit the client's needs by developing an understanding of the client's career goals. This is followed by a number of supportive career specific activities, as needed:

- Review and refine a resume;
- Overview the job-seeking process, tailored to our location;
- Review comprehensive listings of current employment opportunities in the region - all jobs in all industries;
- Review specific positions and job requirements;
- Explore the major employers in our area;
- Provide contacts and networking opportunities;
- Market the client to local firms;
- Identify and develop tele-commuting work options;
- Or take whatever other steps are needed to help you find that ideal work situation.

Assistance can extend beyond traditional employment placement. The Associated Colleges and Personé Staffing are also able to connect spouses and partners with business development resources for those seeking to start a new business or relocate a current or existing business to our area.

In addition to job search support, Personé shares their knowledge on a range of interests from finding housing to knowing where to recreate.

Please feel free to visit the dual career services website at <http://colleges.hsx.com/> to learn more.

If you have a spouse or partner with relocation needs such as these, please contact my office to discuss those needs and establish a referral:

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ASSOCIATED COLLEGES OF THE ST. LAWRENCE VALLEY

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RELOCATION SERVICES FOR SPOUSES AND PARTNERS

The Associated Colleges of the St. Lawrence Valley want to help you find your life in the North Country.

The St. Lawrence Valley abounds with opportunities for professional couples--it is the best place anywhere to work, learn, play, and live! And we are excited to help you seize those opportunities, as we know that dual career couples are essential to the vibrancy of our local communities. The hundreds of spouses and partners of our faculty and administrators contribute to our communities as business owners, local officials, employees of a diversity of businesses, volunteers, scholars, and community leaders.

The Associated Colleges of the St. Lawrence Valley are therefore pleased and excited to help make your relocation successful. Contact us for assistance with:

- Finding employment
- Starting or relocating a business
- Getting plugged in to professionals networks
- Pursuing scholarly research
- Learning about life in the North Country - from finding a home to knowing where to recreate.

Dual Career Services

The Associated Colleges of the St. Lawrence Valley offers assistance to spouses and partners of new permanent faculty and full-time administrative staff who are seeking meaningful employment in their relocation to the North Country.

Through an agreement with a local employment placement agency, the Associated Colleges will help facilitate employment for dual career couples. For those who register and are approved for this service, the employment agency will provide a welcome to the North Country region and one-on-one career counseling.

Career counseling includes resume review and refinement, a review of specific job openings, a review of regional employers, networking, and more. Insights are provided concerning area organizations that hire employees with skills and qualifications that are similar to those of the job seeker. Assistance is available to generate job leads and interviews.

Referrals are made by the human resources office of the host university.



Contact your Human Resources Office for more information:

SUNY Potsdam

Human Resources Office

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Check out our dual career services website at <http://colleges.hsxm.com/>

Associated Colleges of the St. Lawrence Valley;

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