

UPDATED CREDIT/CONTACT HOUR RELATIONSHIP
For BANNER Schedule Types
Required by SUNY Central Administration and the NYS Education Department

1-Lecture

2-Seminar

3-Recitation

One credit hour for one classroom hour/week/15 week term (1:1) (This assumes a normal outside preparation by the student of two hours for every hour in class).

4-Lab 1:2 credit/contact ratio

One credit hour for two classroom hours/week/15 week term (1:2). This is for supervised group activity such as a laboratory, field trip, or workshop involving substantial outside preparation by the student.

4A-Lab 1:3 credit/contact ratio

One credit hour for three classroom hours/15 week week/term (1:3). This is for supervised group activity such as a laboratory, field trip or workshop involving little or no outside preparation time by the student.

5-Tutorial

6-Independent Study

One credit hour for one classroom hour/week/15 week term (1:1) (This assumes a normal outside preparation by the student of two hours for every hour in class).

7-Programmed Instruction

We aren't currently using this schedule type at Potsdam.

8-Student Teaching

Full Time, 1:1 Week, one credit hour for one week of work or equivalent, such as full time student teaching.

9-Distance Learning

This is for courses with no or limited face-to-face meetings and approved by the Distance Learning Coordinator as meeting the same learning outcomes as classroom based courses. They are entered into the schedule of classes by the Extended Education Office.

10-Internship

Full Time, 1:1 Week, one credit hour for one week of work or equivalent, such as an internship placement.

11-Lect/Lab/Rec 1:1.5 credit/contact ratio

For studio type courses that combine instruction with in-class practice activities, such as Art Studio, Dance and Drama courses, which earn one credit hour for 1.5 classroom hours/week/15 week term 1:1.5).

12-Practicum

One credit hour for two classroom hours/week/15 week term (1:2). This is for supervised group activity such as a practicum involving substantial outside preparation by the student.

CREDIT HOUR NOTES:

- An hour is defined as a 50-minute period for credit purposes.
- To earn a Carnegie Unit (1 credit hour), 1:1 classes (lecture, seminar, recitation, tutorial and independent study) are required to meet a minimum of 750 minutes/credit hour (50 minutes x 15 weeks).
- 2 hour courses = 1500 minutes (two 50-minute sessions/week x 15 weeks)
- 3 hour courses = 2250 minutes (three 50-minute sessions/week x 15 weeks)
- 4 hour courses = 3000 minutes (four 50-minute sessions/week or two 100-minute sessions x 15 weeks)

LABS using 1:2 ratio:

- 1 credit = 100 minutes/week x 15 weeks
- 1 credit = 1500 minutes required/semester
- 2 credits = 3000 minutes/semester
- 3 credits = 4500 minutes/semester

LABS using 1:3 ratio:

- 1 credit = 150 minutes/week x 15 weeks
- 1 credit = 2250 minutes required/semester
- 2 credits = 4500 minutes/semester
- 3 credits = 6750 minutes/semester

LECTURE/LAB/REC using 1:1.5 ratio:

- 1 credit = 75 minutes/week x 15 weeks
- 1 credit = 1125 minutes required/semester
- 2 credits = 2250 minutes/semester
- 3 credits = 3375 minutes/semester

Last Revised: April 2010