

# FACULTY GOVERNANCE HOUR EXEMPTION FORM

Officer-in-Charge Neisser has approved the following SUNY Potsdam Faculty Senate resolution of October 27, 2022.

Resolved, that the Faculty Senate requests the Provost to take actions to make the scheduling of Fall and Spring semester classes during the Faculty Governance Hours (Thursdays, 4-5 p.m. and Fridays, 3-4 p.m.) possible only with the approval of the appropriate Dean, and that in recognition of the importance of participating in shared governance, as expressed in the Bylaws of the Faculty and in the Policies of the Board of Trustees, the Deans take all possible measures to limit exceptions to this policy.

Course Requested			Semester	Year
CRN		Days		
Subject		Begin Time		
Course #		End Time		

Instructor				
Comments				
Approved By	(Chair)	Date	For Registrar's Office Use Only Effective Starting Date: Fall 2010	
			Received By	
	(Dean)	Date	Date:	
	(Provost)	Date		