What materials are most useful for tutors to have…

- Class notes
- Text
- Syllabus
- Chalkboard, whiteboard, scratch paper
- Old exams, quizzes, etc. (with professors' permission)
- Any written assignment directions
- Information about how the student learns
- Information about current study skills
- Flash cards, pencils, colored pencils, etc.
- Information on how disability affects learning (as appropriate).
- Access to professor
- Information on techniques for tutoring
- Access to copier/printer (so it doesn't come off student printing account)
- A note-taker if they are not good note-takers
- Free copies of all the texts that we can keep forever

How much prep time will I need for a tutoring session…

- 15 minutes to 1 hour, looking at syllabus, making worksheet
- 1-1.5 hours, setting agenda, making worksheet, and reviewing material myself
- 1 hour, putting practice problems together
- 10-15 minutes, rereading the syllabus and assignment from course, reviewing what tutee will be bringing me
- ½-1 hour, not all at once though, looking over notes, flipping through book to refresh my memory about material, sometimes creating a session outline
- 1-4 hours, but I am tutoring a course I haven't had in a while and it's a new textbook
- 15-30 minutes, making copies of slides (art history course), printing practice quizzes
- About 2 hours; I look over her course objectives for the upcoming week and prepare answers for questions I had when I took the course (that she is likely to have)
- About 30 minutes, usually trying to come up with alternative explanations, examples, etc for material
- Depends, about an hour if I am making up flash cards, quizzes, etc.
- About ½ hour reviewing text and my old notes to be ready for tutee's question