

**SUNY Potsdam  
Administrative Unit  
Assessment Summary Form**

**Administrative Unit:** SSC – Bridges Program

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**Assessment Year:** 2022-2023

**PURPOSE**

This annual assessment summary form provides the opportunity for units to follow-up on their assessment plans, track progress toward goals, and to highlight actions taken to improve processes and/or efficiencies in functioning that lead to outcomes that benefits students, staff, or the college. These could be process changes or improvements in efficiency, skill level of staff, opportunities for the college, or other aspects over which the unit has a certain amount of control.

**SECTION 1: ASSESSMENT PLAN FOLLOW-UP**

A key component of the continuous improvement assessment process is regularly following up on [your assessment plan](#). Please review your plan and select one-third of your unit goals, along with related desired outcomes and objectives to report on the progress made.

**Selected Goal**

**GOAL #3**

**Provide one-on-one support, advising, and guidance to Bridges students to assist them in persisting through their academic program.**

**Desired Outcomes/Objectives**

3A. Bridges will provide one-on-one appointments with students, to review requirements for financial aid, provide guidance on creating plans to accomplish both academic and personal goals and requirements. Student will be required to meet with their bridges advisor at least monthly to review a variety of requirements throughout the semester.

3B. Bridges students will earn an average of at least 24 credits in their first year

3C. Bridges students will earn an average of at least 2.0 GPA at the end of their first year

**Related Targets/Measures**

Copy/Paste or enter the target desired outcomes and objectives connected to your selected goal that you will be reporting on.

3A. Using departmental reports and Starfish we will pull the number of appointments each student completed successfully with their Bridges advisor.

Target – minimum of 4 appointments per student every semester a student is active Bridges

3B. Using the Master Grade List – BANNER Report to identify all earned credits

Target – 70 % of bridges students will earn at least 24 credits in their first year

3C. Using the Master Grade List – BANNER Report to report students GPA

Target– 70 % of bridges students will earn at least a 2.0 GPA in their first year

3D. Using the Master Grade List – BANNER Report to identify students current academic standing

Target– 70 % of bridges students will be in acceptable academic standing in their first year

**Describe the progress made toward the selected goal and the related desired outcomes and objectives. Be sure to include steps taken and any information/data collected and results.**

3A. Using departmental reports and Starfish we will pull the number of appointments each student completed successfully with their Bridges advisor.

Target – minimum of 4 appointments per student every semester a student is active Bridges

Fall 2022 Participation:

- 34 enrolled students at start of Fall 2022 (W\*- 2 students)
- Total Individual Contacts: 189 appointments
- Average Individual Contacts per Student: 5.90 appointments

Spring 2023 Participation:

- 30 enrolled students at start of Spring 2023
- Total Individual Contacts: 129 appointments
- Average Individual Contacts per Student: 4.3 appointments

3B. Using the Master Grade List – BANNER Report to identify all earned credits

Target – 70 % of bridges students will earn at least 24 credits in their first year

**72% of bridges students earned at least 24 credits at the end of their first year.**

\*(21/29 students 1/30 student entered S23).

Fall 2022

- Average Credits Earned: 12.22 credit hours

Spring 2023

- Average Credits Earned: 12.5 credit hours (7 credits INC S23)

2022-2023 Average Credits Earned

- Total credits: 24.7 credits

3C. Using the Master Grade List – BANNER Report to report students GPA

Target– 70 % of bridges students will earn at least a 2.0 GPA in their first year

**62% of bridges students earned at least a 2.0 GPA in (at the end of) their first year.**

\*(18/29 students 1/30 student entered S23).

Fall 2022

- Average semester GPA: 2.30

Spring 2023

- Average semester GPA: 2.28

3D. Using the Master Grade List – BANNER Report to identify students current academic standing

Target– 70 % of bridges students will be in acceptable academic standing in their first year

**65% of bridges students were in acceptable academic standing in (at the end of) their first year.**

\*(19/29 students 1/30 student entered S23).

Fall 2022 (32 students)

- Acceptable: 19 students (58%)

Spring 2023 (30students)

- Acceptable: 19 students (63%)

**Based on the assessment data and information shared above, what planned actions were or will be taken as a result?**

3A. This target was met and exceeded for both the fall 2022 and spring 2023 semesters. The Bridges Program will continue with the same target for the 23/24 academic year. The program will check each month for student appointments made and attended to ensure the target is met.

3B. This target was met and exceeded for the 22/23 academic year. The Bridges Program will continue with the same target for the 23/24 academic year. The program will continue to advise students to register for more than 12 credits each semester in the first year to create opportunities for students to earn enough credits to demonstrate satisfactory academic progress.

3C. This target was not met for the 22/23 academic year. The Bridges Program will continue with the same target for the 23/24 academic year and will consider adjusting this target for the 24/25 academic year.

3D. This target was not met for the 22/23 academic year. The Bridges Program will continue with the same target for the 23/24 academic year and will consider adjusting this target for the 24/25 academic year.

Fall 2023 – implement a minimum of 4 workshops focused on academic transition and success for first semester students

Spring 2023 – require students on warning or probation to meet weekly and do outreach to faculty at 3 weeks (prior to progress surveys) and at 3 weeks following progress survey.

Initiate tutoring requests for any class with a flag that a student has at progress report time for both fall and spring semesters.

Require all Bridges students to apply for TRiO to receive additional support and the ability to transition out of Bridges after their first year.

Tutoring will be offered to Bridges students sooner and without the need for more than 2 students in a group.

**SECTION 2: ADDITIONAL ASSESSMENT ACTIVITY**

Please use this space to share an example from this past year when you used assessment and data to plan and/or take action. Be sure to include any available information relating to the results and impact. Your example for this section does not need to be directly tied to your previously submitted administrative unit assessment plan.

