



## COLLEGE IN HIGH SCHOOL SITE VISIT REPORT

### Course Information

Course		Date of Visit	
Instructor		Faculty Liaison	
High School		Course Term (Fall, Spring, Full)	
Topic/Activity			

### Ratings

	Needs Improvement	Adequate	Excellent
Course content consistent with on-campus sections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coherence and completeness of syllabus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Course reflects pedagogical, theoretical, and philosophical orientation of campus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Course assignments and requirements meet college expectations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Final grades based on sound evaluation of course objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication with faculty liaison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Evaluation

LIAISON'S COMMENTS, OBSERVATIONS, RECOMMENDATIONS, ETC. (USE BACK IF ADDITIONAL SPACE NEEDED)

### With whom did you meet? (check all that apply)

<input type="checkbox"/> Students and instructor	<input type="checkbox"/> Instructor without students	<input type="checkbox"/> Principal	<input type="checkbox"/> Guidance Counselor	<input type="checkbox"/> Other (specify)
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### I am satisfied that the SUNY Potsdam curriculum is being delivered successfully in this class:

<input type="checkbox"/> Yes	<input type="checkbox"/> No (Will look for improvement in related areas at next visit – if no additional visits remain, will require full review before next offering of course)
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### Verification of Site Visit & Review

By signing this form, you confirm that you have discussed this review in detail. Signing this form does not necessarily indicate that you agree.

Faculty Liaison Signature		Date	
HS Instructor Signature		Date	

This site visit report is for the sole purpose of maintaining the alignment of high school dual enrollment courses with those taught at SUNY Potsdam. It is not intended as a teacher evaluation and is not shared with school districts or high school administrators.