

## Guidelines for Learning & Research Fair 2024

- The event will be held Wednesday, May 8, 2024, in Barrington Student Union MPR, from 10 am-2 pm.
- The hall will be available starting at 9 am for presenters to set up.
- A map of the hall will be posted at the doorway entering the hall. Instructions will be provided to access a digital version of the map that is posted on the L&RF website (<https://sunypotsdamlandrf.org>). Your poster, abstract, video, and title of your presentation are posted on the website as well. So, share the link with your family and friends!
- You will be assigned a numbered spot on a specific poster board. Tacks will be provided to hang your poster. If you requested access to an electrical outlet that should be available to you at your assigned spot. Water bottles will be provided for presenters.
- Please plan on being on site at your assigned spot between the hours of 10 am-2 pm (except for times you are obligated to be in class).
- L&RF 2024 is a chance to showcase your work and interact with interested attendees (faculty, staff, and your fellow students).
- Enjoy the event but also present yourself in a professional manner. If you have business cards, this is the time to bring them.
- This event is about all your hard work, so be sure to promote L&RF 2024 to your friends, hallmates, and fellow majors to attend.

Thanks for supporting independent student research at SUNY Potsdam.

Good luck!

The LoCAL staff

### Cash Prize Categories

- Kilmer – Recipients of Kilmer Grants are automatically included (but must be judged to be eligible)
- Ram Chugh – North Country-related topics (to be determined by LoCAL)
- Provost's Award – Chosen from projects judged but not eligible for either Kilmer or Ram Chugh prizes
- Graduate Award – chosen from projects submitted by graduate students
- Outstanding Mentorship of Undergraduate Research – Chosen from faculty mentors of L&RF presenters

**Note:** Presenters who asked to be judged for cash prizes will be notified of their specific time for their project to be judged.