

NEWS & INFORMATION

SUNY DEISJ Fellows Program

SUNY Provost-in-Charge Sandvik has announced the kick-off of the SUNY Diversity, Equity, Inclusion and Social Justice Fellows Program. Through the appointment of Diversity Fellows, this capacity-building initiative is aimed to develop faculty-to-faculty discussions and mentorship in DEISJ content development and deployment. The program aims to enhance the development of subject area expertise to offer DEISJ general education courses. Given SUNY Potsdam's excellent work with DEISJ—particularly through WAYS 103—we hope to have good representation from our campus. For more information, please see the [Description](#) of program and the [Application](#). Contact [Alan Hersker](#) if you have any questions.

Important Assessment Update

The Middle States Steering Committee recently learned that a second Monitoring Report will likely be required in March 2024, simply to show that our new assessment policies and procedures are sustainable. As such, we slightly amended our PSLO assessment [timeline](#) to ensure that all programs assess at least one PSLO either this spring or fall (S2023 or F2023). Programs must submit updated PSLO Assessment Plans by 2/17/23 to their Dean's Assessment Fellow with details of where, when, what, and how this assessment will occur. Contact [Gordon Plague](#) or your Assessment Fellow if you have any questions.

SUNY Potsdam Learning and Research Fair 2023

The annual Learning and Research Fair will be held on Wednesday, May 3, 2023. On behalf of the Loughheed Center for Applied Learning, you and your students are encouraged to participate. Please click [here](#) for all the information.

Coffee & Conversation

Paused since COVID and its aftermath, Coffee & Conversation with the Provost is returning. These are opportunities to chat with the interim Provost and Academic Affairs leaders in an informal, casual setting. There is no agenda; bring any questions you have or topics you want to discuss. February's C&C will be on the 20th from 9-10 AM in the Raymond 8th floor lounge. We will also meet on March 21st from 3:30-4:30 PM in the same location. Contact the [provost's office](#) if you would like more information.

2023 SUNY Student Success Summit Proposal

The online submission portal is open for the *2023 Student Success Summit: Meeting Students Where They Are*, being held virtually April 26 – 28, 2023. This conference will focus on evidence and results-based practices that prioritize a diversity of student voices and experiences, to ensure relevant and sustainable sources of equitable and timely assistance focusing on the whole student. The Summit is free to SUNY. Proposal submissions accepted now through February 12, 2023. For more information on

proposal tracks, registration, vendor opportunities and speakers, please visit the [event website](#).

IT Service Desk Spring Semester Hours

Offering support for students, faculty, and staff

Monday – Thursday 8:00AM to 9:30PM

Friday 8:00AM to 4:30PM

Sunday 2:30PM to 9:00PM

CTS Training Opportunity

CTS is offering trainings on Microsoft Services throughout the Spring Semester in support of classified and professional staff, but open to faculty.

OneDrive Client: Wed. Feb. 22, 2023 at 11:00 AM in Kellas 104

Outlook: Wed. Mar. 22, 2023 at 11:00 AM in Kellas 104

Sessions are recorded and can be accessed through the CTS Trainings Teams. More information can be obtained by reaching out to the IT Service Desk x4444.

Medical Absence Notifications

Student Health Services and the Counseling Center have begun using Starfish to flag students who have health emergencies causing them to miss classes. When a flag is raised, the student's faculty receive an email notification informing them of the dates of absence. These flags are used to alert faculty of absences, they are **not** official excuses. Instructors should work with their students as needed for additional documentation as dictated by their course syllabus and the college attendance policy. Contact the [provost's office](#), [SHS](#), or the [Counseling Center](#) if you have questions.

Spring 2023 Progress Surveys

Progress Surveys will be available to all faculty starting February 17 through 11:59 on Sunday, March 6. Please take a moment to provide kudos to those doing well or to flag students who may be at risk in your classes. Faculty participation in Progress Surveys was down 16% in Fall 2022 from the prior term and was the lowest response rate in more than a decade. Progress surveys are a critical retention tool and hopefully, we can get participation back up this spring. We encourage all faculty to provide this essential feedback during survey period, but it's also important to know that faculty can flag a student at any time during the semester through Starfish.

If you have questions about Progress Surveys, please reach out to starfish@potsgdam.edu. More information about Progress Surveys can be found [here](#).

Extended Period for UUP IDA Awards

UUP is pleased to announce that SUNY Potsdam has been notified that there is still funding available for Individual Development Awards. The remaining allocation available is \$27,906 for eligible UUP members. The Individual Development Program

is intended to assist eligible employees in developing their full professional potential and in preparing for advancement. A minimum of fifteen percent of these amounts must be allocated initially to eligible part-time employees. All expenses for an award must be incurred and expended between July 2, 2022 and March 31, 2023. The deadline to [apply](#) is 10 February. Contact [Jennifer Hernandez](#) if you have questions.

President's Award for Excellence

Nominations are being accepted now. Guidelines and nominations forms are available [here](#). Deadline for nominations is March 24, 2023. Please review the category, eligibility, and criteria information before submitting a nomination. Being selected for an award is an honor within itself. In the past, recipients of a President's Award received a certificate and a \$500 check. Given the current financial climate of the campus, please be advised that the \$500 check normally given will be contingent upon funding. Should you have any questions, please feel free to contact the [Office of Human Resources](#).

KUDOS & CONGRATULATIONS!

Dr. Sheila McIntyre has accepted a 3-year appointment as Associate Director of General Education. This new position combines many of the duties of the former WAYS coordinators. Dr. McIntyre played a key role in the development of the Potsdam Pathways General Education program and it wonderful to see her involved with GenEd again. Thank you for taking on this important work!

If you or anyone in your area would like something included in the Academic Affairs Updates email, please send it to provost@potdam.edu. The emails are sent around the 1st and 15th of the month when classes are in session. Your submission should include: a 3-4 word header; no more than 75 words (including the 3-4 word header); a contact name and email; a link to more information (if available).