

LATE ADD/DROP FORM

- **\$15 FEE REQUIRED:** Pay fee in Student Accounts, Raymond 412
- **RETURN COMPLETED FORM TO REGISTRAR'S OFFICE**

ID Number: P		Name			
Semester		Year		Course Title	
CRN	Subject		Course #	Section #	
Office Use Only Receipt Date _____ Receipt Number _____ Received By _____		SUNY policies require that a fee must be charged for any schedule change after the end of the announced add/drop period each semester. This permit does not become effective until proof of payment is presented to the Registrar's Office. Payment should be made in the Student Accounts Office.			
Student's Signature			Date		
<input type="checkbox"/> Late Add – Instructor permission required Instructor's Name Printed _____ Instructor's Signature _____ Date _____			<input type="checkbox"/> Late Drop – Permission required: <ul style="list-style-type: none"> • Crane students: Associate Dean David Heuser (Bishop C222) • All other students: SSC Director Sean Partridge (Sisson 128) Signature _____ Date _____		