

*The North Country Science & Technology Entry Program*

Dear Parent/Guardian:

Math, science, and technology play a major role in our lives today. The North Country Science and Technology Entry Program (NCSTEP) would like to encourage your student's interest in these fields through academic support services and enrichment activities. NCSTEP will help to support your student throughout his/her time at BOCES and on to college or the workforce.

*All program offerings are FREE to NCSTEP participants* and include, but are not limited to:

- Financial support for college course credits, exams, and certifications
- Stipends paid for research, internship, and job-shadowing experiences
- Scholar Dollars for academic achievement (honor and high honor roll)
- Financial support for educational items including scrubs, stethoscopes, and other supplies
- Summer Research Week
- Cover costs associated with conferences or workshops, including registration fees and travel
- Providing access to Kaplan or other test prep sites
- SAT and ACT preparation and fee waivers
- College application and financial aid assistance
- Campus visits

NCSTEP is housed at SUNY Potsdam and currently serves approximately 235 students in the Madrid-Waddington, Massena, Parishville-Hopkinton, and Salmon River school districts. We are excited to be adding SLL BOCES to that list! Our goal is to increase the number of historically underrepresented and income eligible students prepared to enter college in majors involving math, science, technology, engineering, health related fields and the licensed professions (Please see enclosed New York State income eligibility chart for economic guidelines. If your student is financially eligible for free/reduced lunch, he or she is eligible for NCSTEP).

If you would like your student to be considered for enrollment in this program, please complete and sign the attached application form and return to the appropriate BOCES guidance office. You can also mail it to the below address, attention Mary Stickney. Please feel free to call or email our office with any questions.

Sincerely,



Mary Stickney, Director

NCSTEP 206 Sisson Hall SUNY Potsdam Potsdam, NY 13676  
315 267-2622 (phone) 315 267-3343 (fax) [ncstep@potsdam.edu](mailto:ncstep@potsdam.edu)  
Mary E. Stickney, Director Ryan Ransom, Counselor Madison Stewart, Counselor

**New York State Education Department  
C/STEP & HEOP  
Income Eligibility Criteria  
2018-19 through 2023-2024**

<b># of Household Dependents</b>	<b>2018-2019 Eligible Income</b>	<b>2019-2020 Eligible Income</b>	<b>2021-2022 Eligible Income</b>	<b>2022-2023 Eligible Income</b>	<b>2023-2024 Eligible Income</b>
1	\$22,311	\$22,459	\$23,606	\$23,828	\$25,142
2	\$30,044	\$30,451	\$31,894	\$32,227	\$33,874
3	\$37,777	\$38,443	\$40,182	\$40,626	\$42,606
4	\$45,510	\$46,435	\$48,470	\$49,025	\$51,338
5	\$53,243	\$54,427	\$56,758	\$57,424	\$60,070
6	\$60,976	\$62,419	\$65,046	\$65,823	\$68,802
7	\$68,709	\$70,411	\$73,334	\$74,222	\$77,534
8	\$76,442	\$78,403	\$81,622	\$82,621	\$86,266

**\*For 2023-24, add \$8,732 for each additional family member in excess of 8.**



# APPLICATION FORM

## North Country Science & Technology Entry Program (NCSTEP)

206 Sisson Hall, 44 Pierrepont Avenue  
 SUNY Potsdam  
 Potsdam, NY 13676  
 Tel.: (315) 267-2622  
 Fax: (315) 267-3343

Last Name:		First Name:		Middle Initial:
Date of Birth:				
Gender Identification: <input type="checkbox"/> Female <input type="checkbox"/> Male Self Identify:				
Mailing Address:	Number and Street:			
	City:	State:	Zip:	
NYS Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No		Reservation Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Home School:			Grade:	
BOCES Site: <input type="checkbox"/> Seaway Tech <input type="checkbox"/> Northwest Tech <input type="checkbox"/> Southwest Tech				
Program of Study: _____ Guidance Counselor at BOCES: _____				
Student Email:				
Ethnicity: (you may check more than one box)	<input type="checkbox"/> American Indian (specify tribe/nation: _____)			
	<input type="checkbox"/> African American			
	<input type="checkbox"/> Alaskan Native			
	<input type="checkbox"/> Asian			
	<input type="checkbox"/> Hispanic/Latino			
	<input type="checkbox"/> Native Hawaiian/Pacific Islander			
	<input type="checkbox"/> White			
	<input type="checkbox"/> Other: _____			
Parent/Guardian(s) Name:				
Parent/Guardian Email:				
Home Phone: ( )			Work Phone: ( )	
Cell Parent: ( )			Cell Student: ( )	
Student lives with and Relationship? (please print)				
Home Address (if different than above)				

### Future Career Plans

In the space below, please identify a few STEM or health care careers you may be interested in learning more about.

# APPLICATION FORM

## North Country Science & Technology Entry Program (NCSTEP)

### Release Form (for everyone to complete)

I certify that the information on this form is true and complete to the best of my knowledge. I hereby give my child permission to participate in NCSTEP and authorize the NCSTEP program:

1. to have access to my student's transcripts, grade reports, standardized test scores, etc. for as long as my student participates in the program. I understand that all information will be kept confidential.
2. to verify free/reduced lunch status, if indicated below.
3. to provide academic support services and career counseling in order to assist and encourage my son/daughter with career and higher education choices.
4. to use photos or video footage that may be taken during NCSTEP program experiences. This footage may be used to document programming and potentially shared through program website/social media accounts.
5. to give the New York State Education Department contact information on my son/daughter. This information will be forwarded to colleges who will provide student information to all of the colleges and universities in the State of New York that administer a CSTEP project (CSTEP is the collegiate version of NCSTEP). Students may then receive admissions and financial aid information from these institutions.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Family Income Information

(this is required only for students who are not Black/African-American, Hispanic/Latino, American Indian or Alaska Native)

Please fill out the following if your entrance to NCSTEP is based on income. NCSTEP uses state funds so we must follow their eligibility guidelines for acceptance to the program. The information that you provide will be kept strictly confidential and will be used only by our staff to determine possible eligibility.

Estimated Annual Family Income: \_\_\_\_\_

Number in Household: \_\_\_\_\_

Are you eligible for or do you receive free/reduced school lunch?  Yes  No

#### For School/BOCES Official Use Only

I hereby certify that the student submitting this application is eligible for free/reduced lunch.

School District/BOCES Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

School District/BOCES Official's Title \_\_\_\_\_

#### For NCSTEP Office Use Only

NCSTEP Director's Signature: \_\_\_\_\_

Approved  Not Approved  Pending