

Resources and Support for Complainant

I, (Campus Representative) _____, reviewed the information below with

(print name and contact information) _____

Medical Assistance

- **For ambulatory response**, call University Police 315-267-2222 or call 911; Available 24/7
- **St. Lawrence Health Systems***, 50 Leroy Street, Potsdam 315-265-3300; Available 24/7
- **Student Health Services***, 119 Van Housen, 315-267 2377, shs@potsdam.edu; **students only**

Preserve Evidence: Do NOT shower, bathe, wash, douche, change clothing, comb hair, drink, eat or do anything that would alter a physical exam. Do not launder clothing and/or bedding or throw away anything that can be used as evidence.

Counseling and Advocacy Services

- **Counseling Center***, 131 Van Housen, 315-267-2330, counseling@potsdam.edu; **students only**
- **Employee Assistance Program***, 119 Van Housen, eap@potsdam.edu, 315-267-3434, **employees only**;
- **On-Campus Advocacy Services/Health Educator** 315- 267-3676, **students only**
- **Renewal House On-Campus Advocate***, Sisson Hall 2nd floor, Wednesdays, 8 a.m. to 4 p.m. or 24/7 hotline 315-379-9845, renewalhouse_campus@verizon.net.
- **Reachout of St. Law Co***, 315-265-2420 or 24 hour Crisis Hotline, 315-265-2422
- **Mental Health Counseling Services of NNY***, 6956 State Highway 56, Potsdam, 315-268-0264; www.mhcounselingofny.com; mhcsnny@gmail.com
- **NYS Office of Victim Services***, (800) 247-8035, www.ovs.ny.gov
- **NYS Office of Mental Health*, Suicide & Crisis Resources** Call 988 or Text Got5U to 741-741

(* Denotes a confidential resource. Confidential reporting may be offered by an individual who is not required by law to report known incidents of sexual assault or other crimes to institution officials, in a manner consistent with Federal and State law.)

Complaint & Adjudication Options

- **Title IX Complaint:** Title IX Coordinator, Sisson 244, 315-267-2224, TitleIX@potsdam.edu;

I would like to file a Title IX formal complaint: ☐ YES ☐ NO

Criminal Charges through a Police Agency; Available 24/7

- **University Police**, Van Housen Ext. S181, 315-267-2222, Police@potsdam.edu
- **Potsdam Village Police**, 38 Main Street, Potsdam, 315-265-2121
- **St. Lawrence County Sheriff's Dept.**, 48 Court Street, Canton, 315-379-2222
- **NYS Police Campus Sexual Assault 24-Hr. Hotline**, (844) 845-7269
- **NYS Police**, Public Safety Bldg., 49 ½ Court Street, Canton, 315-379-0012

Note: Order of Protection may be obtained through criminal court system once formal criminal charges have been filed. Renewal House can assist with Orders of Protection through Family Court.

- **Order of Protection** ☐ Requested ☐ Declined
☐ Charges Filed ☐ Charges Not Filed

- **Campus Conduct Charges: Office of Student Conduct; if accused is a student;** Director of Student Conduct, 218 Barrington Student Union, 315- 267-2579; studentconduct@potsdam.edu
- **Human Resources Disciplinary Procedures; if accused is employee;** 219 Raymond Hall, 315-267-4816; proulxme@potsdam.edu.

Note: If a Title IX investigation, HR disciplinary procedures, and/or student conduct charges are pursued at the same time as criminal charges, the campus may need to temporarily delay their investigation/ disciplinary process while law enforcement gathers their evidence.

Safety and Support Services

- **Given Title IX Brochure** _____
- **SUNY Potsdam Title IX website**
<http://www.potsdam.edu/about/safety/title-ix/>
- **Grievance Policy for Addressing Formal Complaints of Sexual Harassment Under Title IX Regulation**
<https://www.potsdam.edu/about/safety/title-ix/policies-procedures>
- **SUNY Sexual Assault & Violence Response (SAVR) Resources**
<http://www.suny.edu/violence-response/>
- **Diversity, Equity and Inclusion webpage,**
<https://www.potsdam.edu/studentlife/diversity/center-diversity>
- **RAVE Guardian Safety App and Safety Escort Service by University Police**, 315-267-2222; Available 24/7
<https://www.potsdam.edu/about/safety/potsdam-rave-alert>
- **Incident Reporting Forms** (Sexual Misconduct, BIRT, Student of Concern, General Concern):
<https://cm.maxient.com/reporting.php?SUNYPotsdam>

Accommodations

Confidential Directory Requested ☐ Accepted ☐ Declined
Safe Housing OR Room Change ☐ Accepted ☐ Declined
Classroom Relocation ☐ Accepted ☐ Declined
Job Assignment Relocation ☐ Accepted ☐ Declined
No Contact Order ☐ Accepted ☐ Declined
Academic Support Services (tutoring, contacting SSC and/or instructors, etc.) ☐ Accepted ☐ Declined

I understand that I can change my decision to utilize the above listed services at any time.