ACADEMIC FACULTY INFORMATION FORM
For the period September 1, _____ thru August 31, _________

Please note:
• For specific information regarding the Trustees’ requirements for evaluation and promotion, please refer to the Faculty Handbook.
• Faculty members should consult with their chair, personnel committee, mentor, and/or dean regarding specific expectations for reappointment and promotion.
• Each item on this form does not necessarily apply to every member, discipline, or department; therefore some items may be left blank.
• Faculty are encouraged to include in their responses information on interdisciplinary and cross-departmental work related to their teaching, scholarship/creative activities, and service.
• This form is in effect for faculty members whose initial appointment date is after July 1, 2019.

General Information
Name __________________________________ Title __________________________________ Department ____________________________

<table>
<thead>
<tr>
<th>Courses Taught (including Independent Studies, Internships, etc.)</th>
<th>Course Designator or Attribute</th>
<th>Enrollment</th>
<th>Additional Contextual Information</th>
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Course Releases (e.g., academic/service leaves and sabbaticals) – credit hours/units received: ________________________
Describe purpose: _________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

Advising - number of advisees ______ Describe your availability, mentoring provided, and methods used to assess advising effectiveness: _________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

I. Teaching Effectiveness
   A. Methods used to assess teaching effectiveness and reflections on information gathered
   B. Work related to fostering a welcoming and inclusive classroom environment (e.g. syllabus, lesson plans, student evaluations, projects, etc.)

   OPTIONAL
   • Contributions to General Education
   • Integration of instructional innovation or high-impact practices (including applied learning), as well as support of individualized student engagement (e.g. independent studies, theses, etc.), Open Educational Resources (OER), and/or development of Online Courses
   • Additional information regarding teaching effectiveness or growth not included above
II. Scholarly Ability\textsuperscript{1}, Creative Endeavors, and Continuing Professional Growth\textsuperscript{1}

A. Mastery of Subject Matter\textsuperscript{1} - as demonstrated by such things as advanced degrees, licenses, honors, awards, and reputation in the subject matter field

B. Research and other scholarly/artistic activities (indicate juried/refereed activities) including grants proposed/awarded, articles and books submitted/accepted, workshops conducted, presentations at professional meetings, performances, shows or productions directed

C. Future goals and plans

\textbf{OPTIONAL}

- Professional meetings attended (not as a presenter)

- Professional memberships

III. University Service\textsuperscript{1}

A. Service to the department, school, college, SUNY system, and/or your profession as it relates to your disciplinary expertise and/or departmental assignment

B. Work related to fostering and welcoming an inclusive campus and/or community climate (e.g. committees, workshops, seminars, community check-ins, community outreach, outreach and collaborations with other colleges, etc.)

\textbf{OPTIONAL}

- Service beyond the university setting (e.g., service to the community, state, nation, and/or world)

- Work related to mission-critical college programming and Strategic Plan goals, such as student recruitment and retention

IV. Other Information - Activities not covered above but which you wish to note

_________________________________________  ________________________________
Signature/Faculty Member                          Date
Components defined by the SUNY Board of Trustees that are required for reappointment and promotion