

# SUNY Potsdam

## Administrative Unit Assessment Report and Improvements

**Administrative Unit: Student Conduct and Community Standards**

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**Mission Statement:** The Office of Student Conduct and Community Standards works closely with students, faculty, staff and the local community on concerns related to conflict resolution, appropriate citizenship, academic integrity and other quality of life issues.

Goals	Desired Outcomes/Objectives	Assessment Methods and Targets	Results	Planned Improvements Based on Assessment Results <sup>1</sup>
1. To help students learn to think proactively concerning their behavior and its effects on others	<ul style="list-style-type: none"> <li>• Students will be able to find, refer to and comprehend the Code of Student Rights, Responsibilities and Conduct on the campus web page.</li> <li>• Students who have violated the Code of Student Conduct will understand how their actions violated the rights of the community members.</li> <li>• Students who have violated the Code of Student Conduct will be able to articulate the options available to them for resolving disciplinary charges.</li> </ul>	Developmental discussions and student engagement within the process. Comparative data collection – repeat offender numbers	<p>All students charged with a violation of college policy were met with to discuss the situation and determine responsibility.</p> <p>Only 4.13% of responding students were documented and found responsible for the same charge (repeat offenders).</p>	<p>Continue to meet with students and work to reduce the number of repeat offenders.</p> <p>Work to reduce any implicit bias in the conduct process</p>
2. To assist students in accepting both the responsibility and the consequences for their behavior	Students who have violated the Code of Conduct will be able to make connections between the infraction, the sanction and their standing in the community.	Developmental discussions and student engagement within the process.	<p>All students charged with a violation of college policy were met with to discuss the situation and determine responsibility.</p> <p>Only 4.13% of</p>	<p>Continue to meet with students and work to reduce the number of repeat offenders.</p> <p>Work to reduce any implicit bias in the conduct process</p>

<sup>1</sup> Student complaints and resulting program improvements must be included here.

			responding students were documented and found responsible for the same charge (repeat offenders).	
3. To help students learn to make appropriate choices	<ul style="list-style-type: none"> <li>• Students who have violated the Code of Student Conduct will make a connection or develop a relationship with a College Official.</li> <li>• Students who have violated the Code of Student Conduct will not repeat their inappropriate behaviors.</li> </ul>	Comparative data collection – repeat offender numbers	<p>All students charged with a violation of college policy were met with to discuss the situation and determine responsibility.</p> <p>Only 4.13% of responding students were documented and found responsible for the same charge (repeat offenders).</p>	<p>Continue to meet with students and work to reduce the number of repeat offenders.</p> <p>Work to reduce any implicit bias in the conduct process</p>
4.				
5.				