



**Administrative Unit  
Alternative Assessment Plan  
(1/9/2020)**

**Administrative Unit Name:** University Police Department  
**Person Completing Form:** Chief Timothy M. Ashley II  
**Effective Academic Year:** 2020  
**Date Submitted:** 11/11/2020

**Department/Program Mission Statement: The College Mission and Statement**

The State University of New York at Potsdam prepares students to act as engaged global citizens and to lead lives enriched by critical thought, creativity and discovery. As an inclusive scholarly community rooted in our historic role in providing exemplary teacher and music education and our leadership in the fine and performing arts, we are committed to the liberal arts and sciences as an academic foundation for all students. With an abiding sense of responsibility to our region and to the work beyond, SUNY Potsdam fosters an appreciation for and respect for the variety of human experience.

**University Police Mission Statement**

The University Police at SUNY Potsdam provide the highest level of safety and security through a professional skilled and compassionate workforce. The Department strives to support a rich academic and diverse social experience at Potsdam by working in tandem with all departments and organizations on campus while promoting strong, positive relationships with our surrounding communities.

**Goal #1** – Complete updated training on new Title IX rules and regulations. Work closely with Title IX coordinator, NYS Police Sexual Assault Victims Unit, Student Conduct, Renewal House and Outside Agencies to provide assistance to victims of sexual assault.

**Intended Outcome(s) for Goal #1** – Complete Title IX training provided by SUNY Student Conduct Institute. Make sure Univeristy Police is provideding proper victim assistance and referrals.



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**Measurable Criteria and Assessment Method(s)** - What data will be collected and how? What unique assessment activities will be used? What are our criteria for success?  
Sexual Assault complaints compiled in annual report. Review for proper services provided by Supervisors. Case Follow up.

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**Goal #2** – Enhance safety, security and civility on campus by providing programming and training on various safety topics and promoting use of Campus Safety App RAVE Guardian.

**Intended Outcome(s) for Goal #2** – Provide 40 Safety programs on campus. Increase Usage of RAVE Guardian Campus Safety App.

**Measurable Criteria and Assessment Method(s)** - What data will be collected and how? What unique assessment activities will be used? What are our criteria for success?  
Yearly data on programming compiled for annual report.



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**Goal #3** – Prepare for Re-accreditation in 2021 – Review all compliance standards and make sure UPD is meeting each standard. Make any necessary changes to meet compliance. Chief Ashley Submitted application to be a NYS DCJS Accreditation Assessor and completed training course in same.

**Intended Outcome(s) for Goal #3** – Meet NYS DCJS Accreditation standards for 2020 and be prepared for re-accreditation assessment in 2021.

**Measurable Criteria and Assessment Method(s)** - What data will be collected and how? What unique assessment activities will be used? What are our criteria for success?  
Documentation showing all 110 NYS DCJS Standards are met input into PowerDMS Software systems for Assesment Review in 2021.

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**Goal #4** – Positive Role and Involvement of University Police staff with underrepresented students in and effort to promote inclusiveness on campus. Diversity Training for UPD staff.

**Intended Outcome(s) for Goal #4** – Programming to support this effort – positive community policing interaction with underrepresented student groups. Diversity training for UPD staff in increase cultural competence.

**Measurable Criteria and Assessment Method(s)** - What data will be collected and how? What unique assessment activities will be used? What are our criteria for success?  
Programming assessments, Training assessments, Diversity in staffing (disptachers,interns,academy).

**Goal #5** – Improving Campus safety with Campus Safety Advisory Committee

**Inteneded Outcome(s) for Goal #5-** Complete Safety Walks and address safety concerns found. Have campus safety walks and Campus Safety Advisory Committee meetings each semester.

**Measurable Criteria and Assessment Method(s)** – Review for completion of Walks and meetings and follow up to verify safety issues noted have been addressed. Safety Advisory meeting minutes and Annual Report.



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**Goal #6** – Purchase new patrol vehicle

**Intended Outcome(s) for Goal #6-** Submit and complete purchase and equipping of new patrol vehicle to UPD.

**Measurable Criteria and Assessment Method(s)** – Was this completed?

**Goal #7** – Provide training instruction and support to the Law Enforcement Training Institute.

**Intended Outcome(s) for Goal #7** – Provide Instruction and support to the LETI internship on campus. (40 hours).

**Measurable Criteria and Assessment Method(s)** – Review of Training Instructed by UPD staff. Annual Report information.

**Goal #8** – Promote professional development and continuing education amongst UPD staff.

**Intended Outcome(s) for Goal #8** – Provide new training to UPD staff – 80 hours.

**Measurable Criteria and Assessment Method(s)** – Training Records and Annual Report statistical documentation.