

Dear SUNY Potsdam Faculty,

With advance planning, the Writers' Block can provide a variety of services for your Fall courses. We can provide presentations and workshops with breakout groups; these can be scheduled during your class time or at another time. We can also provide mandatory individual tutoring sessions. Please email me at wblock@potsdam.edu to discuss your needs.

We've created online guides and tutorials to clarify key writing skills for students. Any instructor could assign them or adapt them into your own materials. On our webpage, please see "Handouts" and "Citing Sources."

Consider noting in your syllabus that you might mandate Writers' Block sessions for individual students. That is, after you see your students' writing, you might wish to require a few students to complete a couple of sessions a specific assignment. Saying so in your syllabus or assignment instructions can help.

Here are some resources on "transparent assignment design." Using this sort of simple assignment format can increase equity by helping all students to better understand your instructions. It can also increase tutors' quick understanding of your prompt and requirements.

- <https://tilthighered.com/tiltexamplesandresources>
- https://www.unlv.edu/sites/default/files/page_files/27/Provost-Faculty-TransparentAssgntTemplate-2016.pdf

Sincerely,

Jennifer Mitchell
Writers' Block Director